## Website Questions

#### Section 1

- 1. List the features you like about website.
- 2. List the features you don't like about websites.
- 3. From the above, what features do you want to incorporate in your website?
- 3. What is the purpose of your website?
- A: To promote my work
- B: To sell my work
- C: Educational
- 4. What pages do you want to include on your website?
- 5. What content do you want to include on your website?
- 5a. If you are including videos, do you want them to play automatically or not? (For Accessibility purposes, it is best to allow users the choice whether to play videos rather than have them play automatically),
- b. Do you have photos you are including? If you plan to use the stock photos available, do you know the content of the photos and how they fit in with the rest of the content on your site? c. Are the videos and photos already created?
- 6. What do you want your website called? If your chosen name is not available, do you have a preferred alternative?
- 7. What is the theme of your website?
- 7a. What is the purpose of your website? To promote your work, educate etc.?
- 8. Is your Social Media up-to-date? Is there anything you need to add/change so your social media and website complement each other?

#### Section 2

- 1. Have you decided what website builder to use? What is important to you in a website builder, e.g. cost, support?
- A: Square Space
- B: Wix
- C: Wordpress
- D: A different website builder
- 2. Have you watched any tutorials either provided by the website builder or on YouTube?
- 2a. Have you checked to see if your desired URL is available? If not, do you have an alternative?

- 3. Have you bought a URL or are you going to use a free one initially? I would recommend using the free version until you are ready to publish, however you can publish a site without paying.
- 4. If you plan to add links to your stories, where to purchase your books, do you know how to add them?
- 4a Do you have a list of the links you want to add?

### Section 3

# Before hitting publish:

- 1 .Have you previewed your website on mobile phone?
- 2. Have you checked and enabled SEO settings?
- 3. Have you checked accessibility of your site?
- 4. Have you checked spelling/grammar etc?
- 5. Have you bought and applied your Domain name?